

**Maples Farm Park Commission**  
**Regular Meeting**  
**Maples Farm Homestead**  
**April 6, 2022**

**MINUTES**

- 1) **Call Meeting to Order:** Meeting called to order at 5:38PM by Miria Gray.  
**Attendance:** Gray, Addabbo, White-Palmer, Pianka. No members of the public.
- 2) **Public Comment:** None
- 3) **Review and Approve Minutes of March 2, 2022:**  
**MOTION:** Addabbo/**SECONDED:** White-Palmer **PASSED.** **ABSTAIN:**Gray
- 4) **Review Applications:** None
- 5) **Gazebo/Pavilion Project:** Discussion concerning the lack of concrete work quotes which had been solicited by Pianka. The single quote from Santo Concrete with the coloration would be \$22,254. **(See ATTACHMENT #1)**  
**MOTION:**Gray/**SECONDED:** Pianka to accept the quote of \$22,254 from Santo Concrete  
**PASSED: UNANIMOUS**  
  
-Coit Excavating Inc. will donate the excavation services in coordination with Santo Concrete  
  
-Further discussion on the construction timeline took place
- 6) **Farmers Market:**  
-Quarterly Report on the income status submitted by Miria Gray **(See ATTACHMENT #2)**  
  
- Mother's Day Market will be on May 7th  
  
-First Selectman/Commission member Pianka has done research about insurance coverages for rental and other seasonal events through the BOS and CIRMA. The attached six page email trail has offered the Commission guidance and clarification as to what is required of renters and vendors at the venue. **(See ATTACHMENT #4, Six pages)**
- 7) **Homestead and Park Status:**  
  
-Dave Tessmer reports that Correctional Industries will not be able to produce the requested picnic tables as previously supplied. The Commission proceeded as follows:  
**MOTION:** Gray/**SECONDED:** White-Palmer to purchase two picnic tables from Amazon for \$1,428/each **PASSED:UNANIMOUS** Tables will be ordered by Pianka. **(See ATTACHMENT #3, Two pages)**

-The Commission was advised of the Recreation Commission Summer Camp program to be held at the Homestead

-Discussion about the garbage shed took place. Pianka will follow up with the DPW on design, construction and location.

-The Commission agreed to allow Debra White-Palmer unilateral discretion to approve site use applications with the following parameters:

a) The event is under 50 people

b) There is no alcohol involved with the rental

c) There is no tent larger than 10' x 10'

d) That the applications be entered into the minutes of the Commission at the next Regular Meeting

**8) Public Comment:** None

**9) Such Other Business:** None

**10) Adjournment:** 6:25 PM

Glenn S. Pianka

Recording Secretary

MFP - 04/06/22  
ATTACHMENT #1

Maples Farm Park Commission

Pavilion Project

24' x 36' Concrete Analysis

March, 2022

	<u>2021</u>	<u>2022</u>	
Concrete Slab/Footings	16,107	18,041	+1,934
24" Rain Guard	No Quote	2,021 (Adds 24" width to perimeter)	
Coloring	1,308	2,192	+884
Stamp/Texture	<u>3,240</u>	<u>3,640</u>	+400
	20,655	25,894	

20,062  
+ 2192  

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\$ 22,254

Date	Net Sales	Total Collected Fees	Net Total	Description	Customer Name	Deposit Date	Fee Fixed R	
3/30/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Deborah Handfield	3/30/2022	\$0.30
3/28/2022	\$150.00	\$150.00	(\$4.65)	\$145.35	6 x 2022 Vendor Fees (Guest	For His Glory	3/28/2022	\$0.30
3/27/2022	\$145.00	\$145.00	(\$4.51)	\$140.49	2022 Vendor Fees (Half Time	Wildwood Granola	3/27/2022	\$0.30
3/26/2022	\$125.00	\$125.00	(\$3.93)	\$121.07	5 x 2022 Vendor Fees (Guest	LaurieLynne's Jewelry	3/27/2022	\$0.30
3/26/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Sarah Brush	3/27/2022	\$0.30
3/17/2022	\$145.00	\$145.00	(\$4.51)	\$140.49	2022 Vendor Fees (Half Time	Carrie Milton	3/17/2022	\$0.30
3/12/2022	\$100.00	\$100.00	(\$3.20)	\$96.80	4 x 2022 Vendor Fees (Guest	Issa Catering	3/13/2022	\$0.30
3/12/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Misty Marks	3/13/2022	\$0.30
3/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kevin Staehly	3/10/2022	\$0.30
3/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Sara Holliday	3/10/2022	\$0.30
3/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Beard/Beef Octane	3/10/2022	\$0.30
3/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Michelle Lyon	3/10/2022	\$0.30
3/9/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Chocolate Covered Love	3/9/2022	\$0.30
3/4/2022	\$235.00	\$235.00	(\$7.12)	\$227.88	2022 Vendor Fees (Full 10x1	Kevin Staehly	3/6/2022	\$0.30
3/2/2022	\$100.00	\$100.00	(\$3.20)	\$96.80	4 x 2022 Vendor Fees (Guest	Bealtweaver	3/2/2022	\$0.30
2/22/2022	\$100.00	\$100.00	(\$3.20)	\$96.80	4 x 2022 Vendor Fees (Guest	resilient_roots@yahoo.com	2/22/2022	\$0.30
2/21/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Crystal Roman	2/21/2022	\$0.30
2/19/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	laurie sylvia	2/20/2022	\$0.30
2/19/2022	\$50.00	\$50.00	(\$1.75)	\$48.25	2 x 2022 Vendor Fees (Guest	KettlePot Soap	2/20/2022	\$0.30
2/16/2022	\$75.00	\$75.00	(\$2.48)	\$72.52	3 x 2022 Vendor Fees (Guest	Kristen Leandri	2/16/2022	\$0.30
2/15/2022	\$235.00	\$235.00	(\$7.12)	\$227.88	2022 Vendor Fees (Full 10x1	Sarah Brush	2/15/2022	\$0.30
2/15/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Chicamonina Chicamonina	2/15/2022	\$0.30
2/15/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Caiti Stevenson	2/15/2022	\$0.30
2/15/2022	\$235.00	\$235.00	(\$7.12)	\$227.88	2022 Vendor Fees (Full 10x1	Spray Paint Art by Cowboy	2/15/2022	\$0.30
2/15/2022	\$145.00	\$145.00	(\$4.51)	\$140.49	2022 Vendor Fees (Half Time	Caught Up In The Flow	2/15/2022	\$0.30
2/14/2022	\$100.00	\$100.00	(\$3.20)	\$96.80	4 x 2022 Vendor Fees (Guest	Deborah Handfield	2/15/2022	\$0.30
2/14/2022	\$235.00	\$235.00	(\$7.12)	\$227.88	2022 Vendor Fees (Full 10x1	Jumping Cow Ice Cream	2/15/2022	\$0.30
2/13/2022	\$235.00	\$235.00	(\$7.12)	\$227.88	2022 Vendor Fees (Full 10x1	JOHN A JOHNSON	2/13/2022	\$0.30
2/13/2022	\$145.00	\$145.00	(\$4.51)	\$140.49	2022 Vendor Fees (Half Time	Blue Hill Too	2/13/2022	\$0.30
2/13/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Cori Antignani	2/13/2022	\$0.30
2/12/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Katie Galipeau	2/13/2022	\$0.30
2/11/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Tracy Kimball	2/13/2022	\$0.30
2/11/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	betsy bierkan	2/13/2022	\$0.30
2/11/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	REBECCA ALBERTS	2/13/2022	\$0.30
2/11/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Terrell Lavoie	2/13/2022	\$0.30
2/11/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Ydanis DeStasio	2/13/2022	\$0.30
2/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Jessica Balaban	2/10/2022	\$0.30
2/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Bay Mountain AG	2/10/2022	\$0.30
2/10/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kiley Bertolacini	2/10/2022	\$0.30
2/9/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Chris Bassette	2/9/2022	\$0.30
2/9/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kellie Semmelrock	2/9/2022	\$0.30
2/9/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kristen Leandri	2/9/2022	\$0.30
2/9/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Karen Semmelrock	2/9/2022	\$0.30
2/8/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Paintings by Cowboy	2/8/2022	\$0.30
2/8/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Jeannie Shear	2/8/2022	\$0.30
2/8/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Rhiannon Mancini Satalino	2/8/2022	\$0.30
2/8/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Sandra Preston	2/8/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Tiffany Richards	2/8/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Robin Parker	2/8/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	JOHN A JOHNSON	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Tamara Berry	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Jennifer Gregoire	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Sarah Turker	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Bethaney Tucker	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Shannon Webster	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Vanessa Spinaio	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Andrew Gibson	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Cari Pierides	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Jayne Rogers	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kim Brunelle	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Kasey Fitzgerald	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Tammy Paradis	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Susan Lowe Heaney	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Joanna Soliver	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Heather Ferreira	2/7/2022	\$0.30
2/7/2022	\$50.00	\$50.00	(\$1.75)	\$48.25	2 x 2022 Mother's Day	Cynthia Witter	2/7/2022	\$0.30
2/7/2022	\$25.00	\$25.00	(\$1.03)	\$23.97	2022 Mother's Day Market	Jennifer Ambot Babcock	2/7/2022	\$0.30
				\$3,698.53				

# Bozrah Farmers Market Quarterly Report

3/31/22

We are gearing up for the 2022 season. Our upcoming Mother's Day Market is May 7<sup>th</sup> and then our Regular Season Opening Day will be July 8.

**This year's themes are:**

- July 8 - Opening Night
- July 15 - Tractor Night
- July 22 - Classic Car Night
- July 29 - Wine and Wildflowers
- August 5 - Dog Days
- August 12 - Farm Night
- August 19 - Classic Car Night
- August 26 - Back to School
- September 2 - Food Truck Round-up
- September 9 - Touch a Truck
- September 16 - Chocolate Night
- September 23 - Classic Car Night
- September 30 - Harvest Festival
- October 7 - Fair Foods Night
- October 14 - Tent-or-Treat

We have about 64 vendors for the Mother's Day Market on May 7<sup>th</sup>. This is in line with the Holiday Market last season. I will be reaching out to the Bozrah Fire Department to let them know in advance that there is the possibility of traffic again. I will also reach out to the Church to see if we can let people park in their lot.

I do not anticipate a major issue with the regular season markets as there are more of them and they happen weekly. I believe it is just the off season markets that are getting really popular.

The season should look pretty close to normal at this point. Music is coming back this year, and bands are being booked. The music will be hosted in the pavilion and the rest of the market will be reset based on that being in a different place than we have had music in the past.

We have begun booking for the 2022 season and anticipate having about 40 vendors weekly. This number is in line with last year's numbers.

In 2022 we have taken in \$3,698.53. The transactions are listed below. Nobody will be allowed to set up at the market without having paid the fee due and provided the market with their insurance certificate either digitally or physically.

MFP-PICNIC TABLES  
04/06/22

**Bozrah First Selectman, Glenn Pianka**

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**From:** David T <david.tessmer@gmail.com>  
**Sent:** Tuesday, April 5, 2022 6:07 PM  
**To:** Bozrah First Selectman, Glenn Pianka  
**Subject:** Re: Picnic Tables

ATTACHMENT #3

(Pg 1/2)

Hi, Glenn.

I just (finally) heard back from Masscor today. Unfortunately, a change in procurement laws that govern who they can sell to now restricts them from fulfilling out-of-state sales, even to other government and non-profit agencies. The sales rep I'm working with asked me to inform you that she regrets they cannot sell to the Town of Bozrah.

Just for fun, I'm going to see if Correctional Enterprises of CT makes anything similar.

Thanks,  
Dave

On Wed, Mar 2, 2022 at 11:27 AM Bozrah First Selectman, Glenn Pianka <[FirstSelectman@bozrahct.org](mailto:FirstSelectman@bozrahct.org)> wrote:

Dave,

Thank you for the quick response and the compliments. I will certainly relay that to our guys.

Yes, all is well.....we keep plodding forward 🙄🙄🙄

Glenn

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**From:** David T <[david.tessmer@gmail.com](mailto:david.tessmer@gmail.com)>  
**Sent:** Wednesday, March 2, 2022 11:23 AM  
**To:** Bozrah First Selectman, Glenn Pianka <[FirstSelectman@bozrahct.org](mailto:FirstSelectman@bozrahct.org)>  
**Subject:** Picnic Tables

Hi, Glenn.

I received your voicemail today. I'm on the road, but I just sent a message over to Masscor to see if they are still available. I'll get back to you ASAP.

I hope you're doing well. And a huge THANK YOU for the great job everyone did on the trees on South Road. I cannot believe how bad they were and how much work they put in. It's very appreciated.

Deliver to Glenn Bozrah 06334 Garden & Outdoor

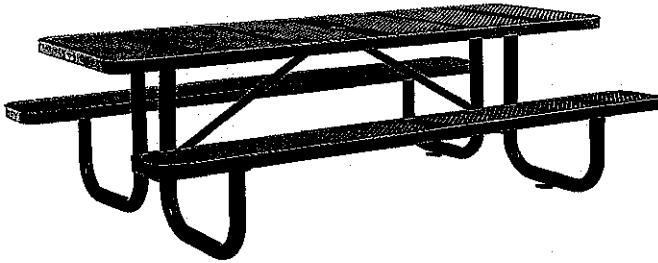
Hello, Glenn Account & Lists Returns & Orders 0

ATTACHMENT #3-PG/2/2

All Glenn's Amazon.com Prime Amazon Basics Coupons Pet Supplies Whole Foods Beauty & Personal Care Health & Household

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

Patio, Lawn & Garden > Patio Furniture & Accessories > Tables > Picnic Tables



# GLOBAL INDUSTRIAL 8' Rectangular Picnic Table, Surface Mount, Green (96 inch Long)

Brand: Global Industrial 5 ratings

\$1,428<sup>67</sup>

Pay \$119.06/month for 12 months (plus S&H, tax) with 0% interest equal monthly payments when you're approved for an Amazon Prime Store Card.

Assembly options: **Get expert assembly** Details

Without expert assembly

Expert assembly +\$132.00 per unit

What's included

- Color** Green
- Frame** Metal
- Material**
- Shape** Rectangle
- Brand** Global Industrial
- Furniture** Black
- Finish**

### About this item

- Picnic Tables Are Made Using Heavy-Gauge Perforated Metal With A Green Thermoplastic Coating On Benches And Tabletop
- This protective coating creates a smooth, high-gloss surface that stays cool to the touch for comfortable seating even in the sun

\$1,428<sup>67</sup>

FREE delivery March 11 - 22. Details

Deliver to Glenn - Bozrah 06334

Usually ships within 6 to 10 days.

Qty: 1

Add to Cart

Buy Now

Secure transaction

Ships from IndustrialSupplies Sold by IndustrialSupplies

Return policy: Eligible for Return, Refund or Replacement.

### Add a Protection Plan:

- 5-Year Outdoor Furniture Accident Protection Plan for \$224.99
- 3-Year Outdoor Furniture Accident Protection Plan for \$157.49

Add to List

Share

Have one to sell?

Sell on Amazon

Roll over image to zoom in



**Bozrah First Selectman, Glenn Pianka**

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**From:** Bozrah First Selectman, Glenn Pianka  
**Sent:** Monday, March 7, 2022 2:32 PM  
**To:** Miria Gray; Michele Addabbo; white.debra.a@gmail.com; stay.navy@yahoo.com; cchamb1585@sbcglobal.net; brandlath82@gmail.com; bitgoodg@gmail.com  
**Cc:** Bozrah Treasurer, Diana Santo; Bozrah Assessors Assistant, Kathy Strong; 'bill@ballinger225.com'; selectmanjeremy@gmail.com  
**Subject:** Farmers Market and Other Vendors

Dear Commission Members,

The Board of Selectmen have been working on the FY22/23 budget and it is clear that costs have, and will, continue to rise in many areas. One in particular is insurance, which brings me to the following items that we MUST address in regards to our mission:

- 1) Seasonal and guest vendors will have an application and insurance certificate in our hands PRIOR to being allowed to set up to do business. The COI's have started to show up at Town Hall but we will only hold them in our hands until someone from the Farmers Market committee takes them and matches them up with the vendor application and subsequently puts them in a binder for record and for ready reference to check on any vendors status. This was the practice some years back and it needs to be re-instituted.
- 2) This requirement is for ALL vendors for ALL of the MFP sponsored markets
- 3) We must review our fees for the use of the homestead. They are way under what is being charged in the region. I am all for utilizing the property but it is a town-owned facility which, with applications as of late, will be utilized via private business promotion. It is only a matter of time that this will be brought out and criticized. I am ultimately responsible for all of the above matters so we must have a complete understanding amongst us.
- 4) I will send questions in to our insurance carrier in regards to these private events:
  - a) Does an event such as a wedding or other where alcohol may be served need an additional COI from the renter, or, in the case of a bar cart, is their insurance sufficient?
  - b) What if no alcohol service is *declared* on the application yet someone from the event causes a mishap involving alcohol ?
  - c) Any other questions that we may need to ask ?

My point to all of this is that we have a great thing going here. As we continue to open the "umbrella of activities" , logistics/actuarial data suggests that an unfortunate event will occur. We must be poised to answer the hard questions. These items need to be on our next meeting agenda ahead of the upcoming use season.

Thank you for your attention,

Glenn



**From:** Bozrah First Selectman, Glenn Pianka  
**Sent:** Monday, March 7, 2022 2:39 PM  
**To:** Jake Duckworth  
**Cc:** Miria Gray  
**Subject:** FW: Farmers Market and Other Vendors

Jake,  
I sent this communication today to the Maples Farm Park Commission members which run the Bozrah Farmers Market. Would you kindly review this and notate if there are any areas of concern regarding the Town insurance coverage that I touch on here?  
Thank You In Advance,

**Glenn S. Pianka**  
**Town of Bozrah**  
**First Selectman**  
**860-889-2689**

**From:** Bozrah First Selectman, Glenn Pianka  
**Sent:** Monday, March 7, 2022 2:32 PM  
**To:** Miria Gray <miria@snet.net>; Michele Addabbo <micheleaddabbo@npumail.com>; white.debra.a@gmail.com; stay.navy@yahoo.com; cchamb1585@sbcglobal.net; brandlath82@gmail.com; bitgoodg@gmail.com  
**Cc:** Bozrah Treasurer, Diana Santo <Diana@bozrahct.org>; Bozrah Assessors Assistant, Kathy Strong <AssessorsAssistant@bozrahct.org>; 'bill@ballinger225.com' <bill@ballinger225.com>; selectmanjeremy@gmail.com  
**Subject:** Farmers Market and Other Vendors

Dear Commission Members,  
The Board of Selectmen have been working on the FY22/23 budget and it is clear that costs have, and will, continue to rise in many areas. One in particular is insurance, which brings me to the following items that we MUST address in regards to our mission:

- 1) Seasonal and guest vendors will have an application and insurance certificate in our hands PRIOR to being allowed to set up to do business. The COI's have started to show up at Town Hall but we will only hold them in our hands until someone from the Farmers Market committee takes them and matches them up with the vendor application and subsequently puts them in a binder for record and for ready reference to check on any vendors status. This was the practice some years back and it needs to be re-instituted.
- 2) This requirement is for ALL vendors for ALL of the MFP sponsored markets
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- b) What if no alcohol service is *declared* on the application yet someone from the event causes a mishap involving alcohol ?
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My point to all of this is that we have a great thing going here. As we continue to open the "umbrella of activities", logistics/actuarial data suggests that an unfortunate event will occur. We must be poised to answer the hard questions. These items need to be on our next meeting agenda ahead of the upcoming use season.

Thank you for your attention,

Glenn

**Bozrah First Selectman, Glenn Pianka**

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**From:** Miria Toth <miria@snet.net>  
**Sent:** Thursday, March 24, 2022 2:37 PM  
**To:** Bozrah First Selectman, Glenn Pianka  
**Cc:** selectmanjeremy@gmail.com; bill@ballinger225.com; Michele Addabbo; white.debra.a@gmail.com; bitgoodg@gmail.com; brandlath82@gmail.com; cchamb1585@sbcglobal.net; stay.navy@yahoo.com  
**Subject:** Re: Farmers Market and Other Vendors

I will add them to the agenda

Miria

Sent from my iPhone

On Mar 24, 2022, at 1:10 PM, Bozrah First Selectman, Glenn Pianka <FirstSelectman@bozrahct.org> wrote:

To All,  
Please review FYI  
Glenn

**From:** Jake Duckworth <JDuckworth@CCM-CT.ORG>  
**Sent:** Thursday, March 24, 2022 12:19 PM  
**To:** Bozrah First Selectman, Glenn Pianka <FirstSelectman@bozrahct.org>  
**Subject:** RE: Farmers Market and Other Vendors

Glenn,

Any time third-parties are using Town owned property for an event we recommend there be a use agreement in place holding the Town harmless and requiring that the Town is named as an additional insured on the third-party's policies. The Town should obtain a COI as well as a copy of the endorsement to the third-party's policy naming the Town as an additional insured.

Regarding your questions on private events like weddings, if alcohol is being sold by a vendor, then the vendor should provide a COI evidencing coverage for liquor liability. If the party renting the space for the wedding or other event is providing their own alcohol, then they would only need separate liquor liability coverage if they are selling alcohol at the event. For private events like this, if a party is in need of insurance coverage we can provide quotes for a Tenant User Liability Policy and supplemental coverage for liquor liability can be added on for an additional premium if alcohol is to be sold at the event.

Please let me know if you have any questions.

Thanks,

Jake

Connecticut Interlocal Risk Management Agency

Jake Duckworth, CPCU, ARe | Underwriter III | CIRMA Underwriting  
545 Long Wharf Drive, 8<sup>th</sup> Floor | New Haven, CT 06511  
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**From:** Bozrah First Selectman, Glenn Pianka <[FirstSelectman@bozrahct.org](mailto:FirstSelectman@bozrahct.org)>  
**Sent:** Monday, March 7, 2022 2:39 PM  
**To:** Jake Duckworth <[JDuckworth@CCM-CT.ORG](mailto:JDuckworth@CCM-CT.ORG)>  
**Cc:** Miria Gray <[miria@snet.net](mailto:miria@snet.net)>  
**Subject:** FW: Farmers Market and Other Vendors

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Jake,  
I sent this communication today to the Maples Farm Park Commission members which run the Bozrah Farmers Market. Would you kindly review this and notate if there are any areas of concern regarding the Town insurance coverage that I touch on here?  
Thank You In Advance,

**Glenn S. Pianka**  
**Town of Bozrah**  
**First Selectman**  
**860-889-2689**

**From:** Bozrah First Selectman, Glenn Pianka  
**Sent:** Monday, March 7, 2022 2:32 PM  
**To:** Miria Gray <[miria@snet.net](mailto:miria@snet.net)>; Michele Addabbo <[micheleaddabbo@npumail.com](mailto:micheleaddabbo@npumail.com)>; [white.debra.a@gmail.com](mailto:white.debra.a@gmail.com); [stay.navy@yahoo.com](mailto:stay.navy@yahoo.com); [cchamb1585@sbcglobal.net](mailto:cchamb1585@sbcglobal.net); [brandlath82@gmail.com](mailto:brandlath82@gmail.com); [bitgoodg@gmail.com](mailto:bitgoodg@gmail.com)  
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**Subject:** Farmers Market and Other Vendors

Dear Commission Members,  
The Board of Selectmen have been working on the FY22/23 budget and it is clear that costs have, and will, continue to rise in many areas. One in particular is insurance, which brings me to the following items that we MUST address in regards to our mission:

- 1) Seasonal and guest vendors will have an application and insurance certificate in our hands PRIOR to being allowed to set up to do business. The COI's have started to show up at Town Hall but we will only hold them in our hands until someone from the Farmers Market committee takes them and matches them up with the vendor application and subsequently puts them in a binder for record and for ready reference to check on any vendors status. This was the practice some years back and it needs to be re-instituted.

- 2) This requirement is for ALL vendors for ALL of the MFP sponsored markets
- 3) We must review our fees for the use of the homestead. They are way under what is being charged in the region. I am all for utilizing the property but it is a town-owned facility which, with applications as of late, will be utilized via private business promotion. It is only a matter of time that this will be brought out and criticized. I am ultimately responsible for all of the above matters so we must have a complete understanding amongst us.
- 4) I will send questions in to our insurance carrier in regards to these private events:
  - a) Does an event such as a wedding or other where alcohol may be served need an additional COI from the renter, or, in the case of a bar cart, is their insurance sufficient?
  - b) What if no alcohol service is *declared* on the application yet someone from the event causes a mishap involving alcohol ?
  - c) Any other questions that we may need to ask ?

My point to all of this is that we have a great thing going here. As we continue to open the "umbrella of activities", logistics/actuarial data suggests that an unfortunate event will occur. We must be poised to answer the hard questions. These items need to be on our next meeting agenda ahead of the upcoming use season.

Thank you for your attention,

Glenn