

**TOWN OF BOZRAH**  
**REGULAR MEETING**  
**BOARD OF FINANCE**  
**BOZRAH TOWN HALL**  
December 16, 2019

**Item 1:** Chairman Mike O'Connor called the Quarterly Meeting of the Bozrah Board of Finance(BOF) to order at the Town Hall on December 16, 2019 at 7:00p.m.

**Members Present:** Chairman Mike O'Connor, Raymond Barber, Michel Leask, Phil Lavallee and Evan Gilman.

**Members Absent:** Ann Chambers

Others Present: First Selectman Carl Zorn, Selectman Bill Ballinger, Town Treasurer Diana Santo, Tax Collector Nancy Renshaw, Superintendent Jack Welch, BOE Jeanne Goulart, Financial Manager Sue Lyon, Specialized Director Eileen Hargreaves and Town Auditor Sandra Welwood.

**Item 2:** Public Comments

Diana Santo presented the board with a letter from Selectman Glenn Pianka.

Attachment 1

**Item 3:** Review and Approve the minutes from September 23, 2019 Quarterly BOF Meeting

**MOTION 1:** R. Barber made a motion to approve the minutes as written. E. Gilman seconded the motion.P. Lavallee abstained.

Vote 4 pass 1 abstained - **MOTION CARRIED**

**Item 4:** Review and Approve the Audit Report for FY 2018/19

Sandra Welwood presented the board with the FY 2018/19 Audit Report.

Attachment 2

**MOTION 2:** R. Barber made a motion to accept the audit report for the FY 2018/19. M. Leask seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 5:** Select chair and secretary for the next two years

**MOTION 3:** R. Barber made a motion to nominate M. O'Connor for chairman of the BOF for the next two years. P. Lavallee seconded the motion.

Vote unanimous - **MOTION CARRIED**

**MOTION 4:** R. Barber made a motion to nominate M. Leask for secretary of the BOF for the next two years. P. Lavallee seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 6:** Report from the Treasurer

Diana Santo presented the board with the Treasurer's Report and Revenue Report.

Attachment 3 and Attachment 4

**Item 7:** Report from the Tax Collector

Nancy Renshaw presented the Board with a report of the taxes collected and those yet to be paid.

Attachment 5

**Item 8:** Report from the Board of Education

a) 2019/2020 Budget Status

Jeanne Goulart noted that there were unexpected expenses for special education, paraprofessionals, speech therapy and cafeteria steamers. The expenses were covered by reallocating resources.

R. Barber questioned the BOE on how they know if a student lives in town. Jack Welch noted they require proof of residency.

b) Teacher's Contract Update

J. Goulart noted on October 29, 2019 the BOE ratified a 3 year contract with a 7.82% year to year increase. This will be renegotiated in the 2022-2023 school year.

c) Special Education briefing

Eilene Hargreaves noted currently there is 42 special education students total. 29 students at Fields Memorial School, 7 in high schools and 1 twenty-one program. A new special education student is expected in the fall for Pre-K. She noted there is a similar amount of special education students in other towns.

**Item 9: Report from the Board of Selectmen**

## a) 2019/2020 budget status

C. Zorn presented the board with the town expenses.

Attachment 6

## b) WPCA - Request for funding (\$5,000)

C. Zorn noted the WPCA is requesting funding for sewer bills for Elmwood and Core Plus.

**MOTION 5:** R. Barber made a motion to approve the WPCA request for \$5,000 from the general fund to Norwich Public Utilities as a 2 year loan. P. Lavallee seconded the motion. Vote unanimous - **MOTION CARRIED**

## c) Fire Department - Request for Reimbursement (\$14,396.93)

C. Zorn noted the Fire Department is requesting reimbursement for the excess cost above \$20,000 for the maintenance of the ladder truck.

**MOTION 6:** R. Barber made a motion to approve the reimbursement for the fire department of \$14,396.93 from the general fund. P. Lavallee seconded the motion. Vote unanimous - **MOTION CARRIED**

## d) LOCIP adjustments - (\$76,736) concurrence

C. Zorn noted the town needs to reapply for LOCIP after the Town Aid Roads grant is used. The BOF unanimously consented to the BOS reapplying for the LOCIP grant for \$51,316.39.

Attachment 7

**Item 10: Set quarterly meeting dates for 2020**

March 23, 2020

June 22, 2020

September 21, 2020

December 14, 2020

**Item 11: Such other business as the board may vote to hear****Item 12: Final Public Comment**

Barbara MacFayden, Cedar Lane, commented on the WPCA.

**Item 13: Adjourn**

**MOTION 7:** P. Lavallee made a motion to adjourn the meeting at 9:06pm.E. Gilman seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully Submitted for the Board,

Heather Barber  
Recording Secretary