

TOWN OF BOZRAH
QUARTERLY MEETING
BOARD OF FINANCE
BOZRAH TOWN HALL
December 13, 2021

Item 1: Chairman Mike O'Connor called the Quarterly Meeting of the Bozrah Board of Finance(BOF) to order at the Bozrah Town Hall on December 13, 2021 at 7:00p.m.

Members Present: Chairman Mike O'Connor, Raymond Barber, Michel Leask, Phil Lavallee, Evan Gilman, Steve Seder

Others Present:First Selectman Glenn Pianka, Selectman Jeremy Tarasevich, Selectman Bill Ballinger, Tax Collector Nancy Renshaw, Treasurer Diana Santo, Superintendent Portia Bonner, Board of Education Chair Jonathon Gilman and 2 members of the public.

Item 2: Public Comment

No public comment.

Item 3: Appoint Steve Seder to fill the vacancy from November 16, 2021 - November 21, 2023

MOTION 1: R. Barber made a motion to nominate Steve Seder to fill the vacancy from November 16, 2021 through November 21, 2023. P. Lavallee seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 4 Approve minutes for Board of Finance Quarterly Meeting on September 20, 2021

MOTION 2: R. Barber made a motion to approve the minutes from the Board of Finance Quarterly meeting held September 20, 2021. E. Gilman seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 5: Review of Audit Draft FY 2020-2021

Attachment 1

Auditor Sandra Welwood presented the Board with a review of the 2020-2021 Audit.

MOTION 3: P. Lavallee made a motion to accept the audit report. M. Leask seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 6: Report from the Treasurer

Attachment 2- Treasurer's Report

Attachment 3-Revenue

Diana Santo presented the Board with the Treasurer's Report.

Item 7: Report from the Tax Collector

Attachment 4-Grand Ratebook Balance Sheet Report

Nancy Renshaw presented the board with the Tax Collectors Report. N. Renshaw noted six properties that will be up for a tax sale in February.

Item 8: Report from the Assessor

Attachment 5-Assessor's Report

The town assessor was not able to attend the meeting.

Item 9: Board of Education

- a. Update on Current Budget Status

Attachment 6-BOE Profit and Loss

Attachment 7-Grant Report

Superintendent Portia Bonner noted the Board of Education has expended \$2.4 million with 167 students currently enrolled in Kindergarten through 8th grade. P. Bonner noted the American Rescue Plan grant has covered costs for extended interventionist hours, tech assistant salary and professional development. P. Bonner explained the Class Connections Program created in town to keep tuition costs down. P. Bonner noted they hope to open this program to other districts in the future.

Item 10: Board of Selectmen

- a. Update on Current Budget Status

Attachment 8-Town of Bozrah Expenses

Glenn Pianka noted overspending in items 113 Office Equipment for the maintenance program, item 116 Legal Notices and item 130 General Highway for catch basins.

- b. Transfer Station Repair Update

G. Pianka noted item 190 Transfer Site is also over budget due to material costs and the extra hours paid for the repairs.

- c. Proposed American Rescue Plan Act Funding distribution

Attachment 9-American Rescue Plan Act Proposed Spending Package

G. Pianka presented the board with the American Rescue Plan Act Proposed Spending Package. G. Pianka noted the BOS will recommend the act to move forward at the next Board of Selectmen meeting.

- d. Oil Tank Replacement Committee: Present/Act upon revised \$240,500 budget estimate (funding source breakdown to be presented)

Attachment 10-Proposed Budget Underground Storage Tank Replacement Committee

The proposed budget for the Underground Storage Tank Replacement will be brought to a Town Meeting.

Item 11: Board Chair and Secretary Selection

S. Seder nominated M. O'Connor for Board of Finance Chair and Michel Leask for Board of Finance Secretary.

Item 12: Set Quarterly Meeting dates for 2022

The Board set the quarterly meeting dates:

March 21, 2022 - June 20, 2022 - September 19, 2022 - December 12, 2022

Item 13: Such other business as the Board may vote to hear

No other business.

Item 14: Final Public Comment

No public comment.

Item 15: Adjourn

MOTION 4: R. Barber made a motion to adjourn the meeting at 8:43 p.m. P. Lavallee seconded the motion.

Vote unanimous - **MOTION CARRIED**

Respectfully Submitted for the Board,

Heather Provost
Recording Secretary