

BOZRAH BOARD OF FINANCE
Special Meeting
Bozrah Town Hall
1 River Road, Bozrah, Ct 06334
January 7, 2019

Item 1: Chairman Michael O'Connor called the special meeting of the Bozrah Board of Finance (BOF) to order at 7:00 p.m.

Members Present: Michael O'Connor Michel Leask, Raymond Barber, Phil Lavallee, Evan Gilman, Ann Chambers

Members Absent: None

Others Present: Jack Welch (Superintendent), Jeanne Caplet (BOE), Sue Lyon (BOE), Glenn Pianka (First Selectman), Bill Ballinger (Second Selectman), Carl Zorn (Selectman), Diana Santo (Treasurer) and 2 members of the public.

Item 2: Public Comment

No public comments.

Item 3: Review and approve the minutes from the December 17, 2018 meeting

MOTION 1: M. Leask made a motion to approve the minutes of the December 17, 2018 meeting. A. Chambers seconded the motion. E. Gilman and P. Lavallee abstained.

Vote 4 yes, 2 abstain - **MOTION CARRIED**

R. Barber noted page 1 item 5 should read \$3.7 million and page 2 item 7 should read that the Paychex weekly fees will no longer be collected.

M. Leask noted page 2 item 6a should read professional development and page 2 item 7c should read Glenn Pianka.

Item 4: Review of Audit

Sandra Welwood presented the Audit to the Board. She noted the audit went smoothly and gave the Board a handout that highlighted items of interest and opportunities for consideration. S. Welwood noted capital assets should be formally documented.

MOTION 2: E. Gilman made a motion to accept the audit as presented. P. Lavallee seconded the motion.

Vote unanimous - **MOTION CARRIED**

Item 5: Act on a Request for NPU 600 foot Water Line Extension

G. Pianka explained to the Board Norwich Public Utilities' request for a water line extension from Noble Hill Road to the Route 82 intersection and are asking Bozrah to pay. Anchor Engineering projected \$300,000 for the project. G. Pianka noted he doesn't believe Bozrah should pay for the line because it is beneficial to Norwich Public Utilities. M. O'Connor suggested Norwich Public Utilities and Bozrah can split the cost for the line because it would benefit both of them.

M. O'Connor noted Bozrah will speak to Norwich about splitting the cost of the 600 foot pipe.

Item 6: Review Capital Projects Proposal

G. Pianka noted the need to purchase the large truck. There is an option to purchase the large truck with a 5 year payment plan paying \$31,758.13 a year.

MOTION 3: R. Barber made a motion to recommend the approval to purchase the large truck with the 5 year payment plan and send to a town meeting. M. Leask seconded the motion.

Vote unanimous – **MOTION CARRIED**

G. Pianka noted he would like to continue with the sidewalk design project. Lenard Engineering estimated \$26,000 for design work. G. Pianka explained once the design work is completed they can apply for grants. M. O'Connor noted the Board had no objection for the Board of Selectmen to proceed with the sidewalk design.

Item 7: Public Comment

No public comments.

Item 8: Adjourn

MOTION 4: R. Barber made a motion to adjourn the meeting at 8:50 p.m. M. Leask seconded the motion.

Vote unanimous- **MOTION CARRIED**

Respectfully Submitted for the Board,

Heather Barber
Recording Secretary

