

**BOZRAH BOARD OF FINANCE**  
Special Meeting  
Bozrah Town Hall  
1 River Road, Bozrah, Ct 06334  
December 17, 2018

**Item 1:** Chairman Michael O'Connor called the special meeting of the Bozrah Board of Finance (BOF) to order at 7:00 p.m.

**Members Present:** Michael O'Connor Michel Leask, Raymond Barber, Anne Chambers

**Members Absent:** Phil Lavalee, Evan Gilman

**Others Present:** Glenn Pianka (First Selectman), Bill Ballinger (Selectman), Carl Zorn (Selectman), Nancy Renshaw (Tax Collector), Diana Santo (Treasurer), Sue Lyon (BOE Chair), Jeanne Caplet (BOE Chair), Jack Welch (Superintendent) and 2 members of the public

**Item 2:** Public Comment

No public comment.

**Item 3:** Review and approve minutes from the September 17, 2018 meeting

**MOTION 1:** A. Chambers made a motion to approve the minutes as written. M. Leask seconded the motion.

Vote Unanimous – **MOTION CARRIED**

**Item 4:** Report From the Treasurer

D. Santo presented the board with the Treasurers Report and Revenue and Expenses.

**Item 5:** Report from the Tax Collector

N. Renshaw noted the supplemental motor vehicle tax bills have been sent out and 3.7 mil of the 2017 grand list has been collected.

**Item 6:** Report from the Board of Education

M. O'Connor discussed budget issues in Sprague and the importance of communication between boards.

a. 2018-2019 budget status

J. Welch presented the board with the Board of Education's budget status. J. Welch noted the board was \$27,058.48 over the budget. They plan to recover the money by using money from profession development, instructional supplies, textbooks, custodial supplies and tech software.

b. 5 year Capital Strategic Planning

J. Welch presented the board with the 5 year capital strategic plan.

**Item 7: Report from Board of Selectmen**

a. 2018 - 2019 budget status

G. Pianka noted complications with the Neighborhood Assistant Act and it has been dismissed. RFP design work was completed Anchor Engineering bid \$39,000, Lenard Engineering bid \$26,000 and Freeman Companies bid \$70,000. The money for the Neighborhood Assistant Act was budgeted as expected income that is no longer coming in.

G. Pianka also noted the town was denied the Diesel Emissions Grant that was being used to purchase two trucks. One truck had already been ordered for \$77,979. The second truck was not ordered but G. Pianka noted the truck is necessary for the Town. The truck can be financed for 5 years at \$31,758 per year. The ambulance has not been sold yet and it is possible to convert it to a town truck, although it is not heavy duty like the town needs.

The Paychex employee handbook has been created and the \$300 - \$350 weekly fees are completed. The town now employees 65 employees so Paychex services will increase.

G. Pianka noted unexpected fees for the Town Hall elevator and renovations on the well pump at the Maples Farm Park home. He also noted the increase in hours for the seasonal worker. The Town Clerk Assistant position will be no longer at the end of the year.

b. Optimus Sewer and Water Project Contract

G. Pianka noted he was opposed to financing the line near Noble Hill rd.

c. 5 Year Capital Strategic Planning

G. Piank presented the board with the Board of Selectmen's 5 year capital plan created at the November 20, 2018 Board of Selecten meeting.

**Item 8:** Status of audit

The audit will be presented in the near future.

**Item 9:** Set quarterly meeting dates for 2019

March 18, 2019 7:00 p.m. Bozrah Town Hall

June 24, 2019 7:00 p.m. Bozrah Town Hall

September 23, 2019 7:00 p.m. Bozrah Town Hall

December 16, 2019 7:00 p.m. Bozrah Town Hall

**Item 10:** Such other business as the Board may vote to hear

No other business.

**Item 11:** Final Public Comment

No public comment.

**Item 12:** Adjourn

**MOTION 2:** M. Leask made a motion to adjourn the meeting at 8:40 p.m. R. Barber seconded the motion.

Vote unanimous – **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Barber  
Recording Secretary