

**TOWN OF BOZRAH**  
**REGULAR MEETING**  
**BOARD OF SELECTMEN**  
**BOZRAH TOWN HALL**  
February 21, 2023

**Item 1:** First Selectman Glenn Pianka called a Regular Meeting of the Bozrah Board of Selectmen (BOS) to order at the Bozrah Town Hall on February 21, 2023 at 7:00 p.m.

**Members Present:** First Selectman Glenn Pianka, Selectman Jeremy Tarasevich, Selectman Bill Ballinger

3 Members of the Public

**Item 2:** Public Comments

Raymond Barber commented on the Public Hearing and Town Meeting scheduled for February 22, 2023.

**Item 3:** Approval of Minutes

- a. Regular Meeting - January 17, 2023

**MOTION 1:** J. Tarasevich made a motion to approve the minutes from the Board of Selectmen regular meeting held January 17, 2023. B. Ballinger seconded the motion.  
Vote unanimous - **MOTION CARRIED**

- b. Special Meeting - February 14, 2023

**MOTION 2:** G. Pianka made a motion to approve the minutes from the Board of Selectmen special meeting held February 14, 2023. J. Tarasevich seconded the motion.  
Vote unanimous - **MOTION CARRIED**

**Item 4:** Monthly Reports

- a. Fire Marshal - Attachment 1  
b. Food Bank - Attachment 2  
c. Senior Services Coordinator - Attachment 3

G. Pianka noted they are in the application process to apply for a grant for senior services. G. Pianka will work with the Senior Services Coordinator, Pam Contino, on how to use the grant.

d. State Police - Attachment 4

**Item 5:** Authorizing Resolution - EMPG Grant for facilitation of update to Local Emergency Operations Plan (LEOP)

Attachment 5

G. Pianka noted the EMPG Grant is a retroactive grant of \$5,000 to assist with the Local Emergency Operations Plan.

**MOTION 3:** B. Ballinger made a motion to authorize the First Selectman to sign the paperwork and move forward with the EMPG Grant. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 6:** Resolution Adopting the Hazard Mitigation and Climate Adaptation Plan Update as prepared by SCCOG for 2023-2028

Attachment 6

**MOTION 4:** J. Tarasevich made a motion to authorize the First selectman to sign the Resolution Adopting the Hazard Mitigation and Climate Adaptation Plan. B. Ballinger seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 7:** Driveway Permit Ordinance 2023- 1 DRAFT Update Review

Attachment 7

**MOTION 5:** B. Ballinger made a motion to move forward with the Driveway Permit Ordinance 2023-1. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 8:** DPW Mailbox Damage/Replacement Policy - Formal Adoption

Attachment 8

**MOTION 6:** B. Ballinger made a motion to adopt the Department of Public Works Mailbox/ Property Damage Replacement Policy. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 9:** First Selectman Updates

a. American Rescue Plan Act (ARPA)

Attachment 9 - Agenda for Public Hearings / Town Meeting 2/22/23

b. Building Official

G. Pianka noted that the Building Official requested an official work contract. G. Pianka explained the Building Official is an interim position until the end of this fiscal year. B. Ballinger agreed that it is too early to make it permanent employment.

c. Zoning Enforcement Official

d. Fire Marshal Mutual Aid Agreement

G. Pianka noted this is old business, they are waiting on formal documentation.

**Item 10: Such Other Business as the Board May Vote to Hear\**

**MOTION 7:** B. Ballinger made a motion to add to the agenda Item 10a Bozrah Volunteer Fire Department Tax Abatement Program. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**MOTION 8:** B. Ballinger made a motion to add to the agenda Item 10b Town Truck Financing. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**MOTION 9:** B. Ballinger made a motion to add to the agenda Item 10c Disposition of Surplus Radios from Fields Memorial School. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 10a: Bozrah Volunteer Fire Department Tax Abatement Program**

Attachment 9

**MOTION 10:** B. Ballinger made a motion to accept the Ordinance Establishing the Bozrah Volunteer Firefighters Property Tax Abatement Program. J. Tarasevich seconded the motion.

Vote unanimous - **MOTION CARRIED**

**Item 10b: Town Truck Financing**

Attachment 10

G. Pianka presented the Board with the information on Dime Bank Financing for the town truck. B. Ballinger noted the Board authorizes by consensus to bring the Dime Bank Financing information to the Town Attorney for review.

**Item 10c: Disposition of Surplus Radios from Fields Memorial School**

**MOTION 11:** B. Ballinger made a motion to authorize the disposition of the 19 Motorola, 6 Vertex and 5 Kenwood handheld radios and the microscope storage closet. J. Tarasevich seconded the motion.  
Vote unanimous - **MOTION CARRIED**

**Item 11: Public Comment**

Ev Brown commented on the many town projects listed in the TWIB.

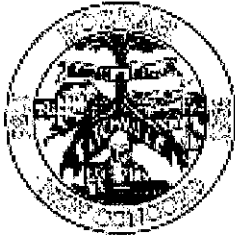
Bill Ballinger commented on the Route 82 project, waiting on the environmental impact evaluation.

**Item 12: Adjourn**

**MOTION 12:** B. Ballinger made a motion to adjourn the meeting at 7:53 p.m. J. Tarasevich seconded the motion.  
Vote unanimous - **MOTION CARRIED**

Respectfully submitted for the Board,

Heather Provost  
Recording Secretary



**OFFICE OF THE FIRE MARSHAL  
TOWN OF BOZRAH**

**TOWN HALL  
1 RIVER ROAD**

**BOZRAH, CT. 06334**

**Telephone: (860) 889-2689 • Fax: (860) 887-5449**

02/14/2023

Glenn Pianka, First Selectman  
Town of Bozrah  
1 River Rd  
Bozrah CT 06334

Glenn,

The following are activities conducted by the Fire Marshal's Office between 12/10/2022 thru 01/09/2023:

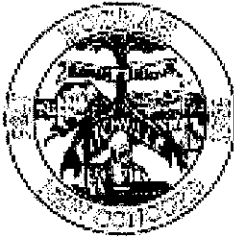
- Review of communications from the State of Connecticut DEMHS
- Data entry into fire department data base
- FM Continuing Education training 12/12/22
- Eversource Utility service interruption webinar
- Fire Alarm acceptance test 6 Commerce Park Rd

Annual Fire Safety Inspections:

- Main's Country Store
- BC Heating & Cooling
- United Parcel Service

Submitted,

Thomas E Main Jr., Fire Marshal  
Town of Bozrah



**OFFICE OF THE FIRE MARSHAL  
TOWN OF BOZRAH  
TOWN HALL  
1 RIVER ROAD  
BOZRAH, CT. 06334  
Telephone: (860) 889-2689 • Fax: (860) 887-5449**

02/14/2023

Glenn Pianka, First Selectman  
Town of Bozrah  
1 River Rd  
Bozrah CT 06334

Glenn,

The following are activities conducted by the Fire Marshal's Office between 01/10/2023 thru 02/09/2023:

- Review of communications from the State of Connecticut DEMHS
- Data entry into fire department data base
- FM Continuing Education training 01/10/23
- FM Continuing Education training 01/17/23
- Meeting Ryan Sholes on proposed EOC/ARPA Funding build out
- Spoke with Franklin FM Eyberse on Franklin open burning complaint and connection to Bozrah
- Fire Investigation 17 Schwartz Rd 01/28/23
- Fire Investigation follow-up 17 Schwartz Rd 01/29/23
- 17 Schwartz Rd Fire Investigation witness statements 02/01/23
- Fire investigation 21 Stanton Hill Rd 01/30/23
- Phone meeting, Jeff Fisher, Vista Forensics on 21 Stanton Hill Rd Fire
- Post Incident Debriefing, 17 Schwartz Rd Fire @ Bozrah Fire Department
- Site meeting Hillandale Farms dry hydrant installation/ on-site water supply evaluation
- DEMHS zoom meeting on 2024 LEOP update requirements
- FM Continuing Education training 02/09/23
- International Code Council zoom meeting

Annual Fire Safety Inspections:

- Revelation Church

Submitted,

Thomas E Main Jr., Fire Marshal  
Town of Bozrah

## Bozrah Food Pantry December 2022 Monthly Report

The Bozrah Food Pantry (BFP) continues to be well stocked and the schedule of participants submitting requests by Wednesdays and pickups on Thursdays is working well. Christmas food baskets were prepared and distributed to seven Bozrah families. Many generous local churches, businesses, and Bozrah residents donated food items so others could enjoy a Christmas meal. The baskets included a frozen turkey, gravy, biscuits, stuffing, cranberry sauce, fresh fruit, canned vegetables, pie, pointsetia plant, and a gift certificate from Bozrah pizza.

### Food Requests:

The BFP had ten weekly food requests from families for pickups prepared and given out. Each pickup is about one week's worth of food for each person. (13 adults 7 children)

### Donations:

Saint John's Missionary Church, Bozrah Pizza, Main's Country Store, Seymore's Sand and Stone, Performance Sheet Metal, Stop & Shop, Pine Knoll Farm, Fields Memorial School, Robin Parker, Janet Cozenza, Dorothy Lathrop, Carolyn Morrison, John Wetherell, Gene Montimy, Ann Bodin, Sue Lathrop, Jay Small, and several anonymous Bozrah residents dropped food items and donations off at the Town Hall.

### BFP Financials:

#### Purchases with debit card:

- \$8.36 (restock food items)

#### Purchases with gift cards:

- Shoprite gift card beginning balance \$40.35
- \$11.36 (bread)
- Ending balance \$28.99
  
- Stop & Shop gift card beginning balance \$150.00
- \$83.98 (food for baskets)
- \$25 gift card from Dorothy Lathrop
- \$25 gift card from Janet Cosenza
- \$100 gift card from Stop & Shop
- Ending balance \$216.02
  
- Walmart gift card beginning balance \$167.64
- \$6.34 (bread)
- \$60 gift card from Ann Bodin

## **Bozrah Food Pantry January 2023 Monthly Report**

The Bozrah Food Pantry (BFP) continues to be well stocked and the schedule of participants submitting requests by Wednesdays and pickups on Thursdays is working well. Requesters are notified by text or phone call when weekly food baskets are ready for pickup.

### **Food Requests:**

The BFP had six weekly food requests from families for pickups prepared and given out. Each pickup is about one week's worth of food for each person. (15 adults 5 children)

### **Donations:**

Main's Country Store, Pine Knoll Farm, Robin Parker, Janet Cozenza, Dorothy Lathrop, Judy Poirier, Katy Klutia, and several anonymous Bozrah residents dropped food items and donations off at the Town Hall.

### **BFP Financials:**

#### **Purchases with debit card:**

- No purchases

#### **Purchases with gift cards:**

- Shoprite gift card beginning balance \$28.99
- No purchases
- Ending balance \$28.99
  
- Stop & Shop gift card beginning balance \$216.02
- \$77.96 (restock shelves)
- \$25 gift card from Dorothy Lathrop
- \$25 gift card from Janet Cosenza
- Ending balance \$188.06
  
- Walmart gift card beginning balance \$221.30
- \$54.41 (restock shelves)
- Ending Balance \$166.89

Sincerely,

Tom Ververis (BFP Coordinator)

(Feb 5 2023)



## **Bozrah First Selectman, Glenn Pianka**

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**From:** Thomas J Ververis <tververis@sbcglobal.net>  
**Sent:** Thursday, January 5, 2023 7:14 PM  
**To:** Bozrah First Selectman, Glenn Pianka  
**Subject:** Food Pantry 2022 vs 2021 Totals

Glenn,

Just a quick food pantry note comparing 2022 and 2021 food baskets prepared and distributed (including weekly and holiday baskets).

2022, 128 total food baskets providing food for 209 adults/63 children.

2021, 89 total food baskets providing food for 229 adults/66 children.

TV

## **DECEMBER 2022 SENIOR REPORT**

-The TVCCA café lunch program is served each Friday along with soup, for no extra charge.

-Weekly attendance is about 18. We took a trip and enjoyed breakfast at The Shack and then to the Christmas Tree Shop. They enjoy this trip. It gives those who don't drive anymore the chance to do some Christmas shopping. For the month of December, we also had a Christmas party. Amy Mazurek, a resident from Bozrah volunteered to come in and play songs on the piano. We had a gift exchange and enjoyed a dinner of prime rib, courtesy of TVCCA.

-As Municipal Agent I assisted a resident with medical ride transportation and also took many phone calls looking for help and assistance.

-The Senior account balance is ~ \$1687.00. \$163.00 was used to pay for breakfast at the shack.

-Pamela Contino  
Director/Municipal Agent

## **JANUARY 2023 SENIOR REPORT**

-The TVCCA café lunch program is served each Friday along with soup, but will be ending come spring.

-Weekly attendance is around 18-20. We have 2 new members from Mystic! One day we had several games of Parcheesi going. Another Friday we had a nutritionist come and discuss "Appetite and Aging". This was very informative. We talked about making healthier choices when not feeling very hungry or not wanting to cook, and the importance of eating and getting enough fluids.

-As Municipal Agent I helped several people with medical transportation. I received numerous calls this month asking for help with various things, one being tax prep. I referred everyone to Otis Library. They are doing taxes free of charge and you don't need a library card. For some reason this year TVCCA is not helping seniors tax prep. I was in touch with the Salem Library and discussed maybe having this available for next year. They would have to include it in their budget. Even though it would be a free service for seniors, the library would still have to pay for the program.

-The Senior account balance is \$1693.88.

-Pamela Contino  
Director/Municipal Agent



Lieutenant Stephen King #033  
Commanding Officer

Sergeant Paul Piper #188  
Acting Executive Officer

**STATE OF CONNECTICUT**  
**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION**  
**CONNECTICUT STATE POLICE**  
**TROOP K - COLCHESTER**

February 6, 2023

Mr. Glenn Pianka  
Bozrah First Selectman  
1 River Road  
Bozrah, CT 06334

Dear Mr. Glenn Pianka,

This correspondence is an effort to keep you apprised of the monthly police services occurring within the Town of Bozrah.

During the month of **January 2023**, Troop K Troopers responded to **102** Calls for Service in the Town of Bozrah. Of these Calls for Service the most notable are:

Accidents: 8  
Burglaries: 0  
Larcenies: 0  
Other Criminal: 3  
Other Non-Criminal: 4  
Medical Assists: 3  
Non-reportable Matters: 54  
Other Noteworthy Events (List):

In addition to the above investigations, Troopers conducted the following motor vehicle enforcement:

DUI: 0  
Traffic Citations: 22  
Traffic Warnings: 13

Respectfully,

*LT Stephen King #033*

Lieutenant Stephen King #033  
Commanding Officer  
Connecticut State Police - Troop K

15a Old Hartford Road  
Colchester, CT 06415  
Phone: (860) 465-5400  
Fax: (860) 465-5450

**SECTION C. AUTHORIZING RESOLUTION**

**All Forms Must Be Original - Copies Will Not Be Accepted**

**This Blanket Resolution Can Also Be Used to Satisfy the Requirements of the Homeland Security Grant Program**

**AUTHORIZING RESOLUTION OF THE**

TOWN OF BOZRAH

*(Insert name of governing body--for example, town council)*

**CERTIFICATION:**

I, Greg Pardo, the Assistant Town Clerk of Town of Bozrah,  
*(keeper of the records—for ex. town clerk or secretary of council)*

do hereby certify that the following is a true and correct copy of a resolution adopted by  
Board of Selectmen at its duly called and held meeting on February 21, 20  ,  
*(name of governing body)* *(Month, Day)*

at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Board of Selectmen may enter into with and deliver  
*(name of governing body)*

to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Glenn S. Planka, as First Selectman of  
*(name and title of officer)*

Town of Bozrah,  
*(Name of governing body)*

is authorized and directed to execute and deliver any and all documents on behalf of the  
Town of Bozrah

*(name of governing body)*

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Glenn S. Planka  
*(name of officer)*

now holds the office of First Selectman and that he/she has held that office since  
August 18, 2020.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 22 day of

February 2023

Greg Pardo-Assistant Town Clerk  
*(Name and title of record keeper)*



The Chief Executive Officer has not changed since the previous resolution was authorized on August, 2020  
*(Date)*

CERTIFICATE OF ADOPTION  
TOWN OF BOZRAH BOARD OF SELECTMEN

**A RESOLUTION ADOPTING THE HAZARD MITIGATION AND CLIMATE ADAPTATION PLAN UPDATE, 2023-2028**

WHEREAS, the Town of Bozrah has historically experienced severe damage from natural hazards and it continues to be vulnerable to the effects of those natural hazards profiled in the plan (e.g. flooding, extreme heat, droughts, severe storms such as thunderstorms and winter storms, dam failures, wildfires, and earthquakes) resulting in loss of property and life, economic hardship, and threats to public health and safety; and

WHEREAS, the Bozrah Board of Selectmen approved the previous versions of the Hazard Mitigation Plan in 2005, 2012, and 2018; and

WHEREAS, Southeastern Connecticut Council of Governments, of whom the Town of Bozrah is a member, has determined that climate change is affecting the frequency and severity of some hazards and therefore elected to expand the Hazard Mitigation Plan Update to become a Hazard Mitigation and Climate Adaptation Plan Update; and

WHEREAS, committee meetings were held and public input was sought in 2022 regarding the development and review of the Hazard Mitigation and Climate Adaptation Plan Update; and

WHEREAS, the Plan specifically addresses hazard mitigation and climate adaptation strategies and Plan maintenance procedures for the Town of Bozrah; and

WHEREAS, the Plan recommends several hazard mitigation actions that will provide mitigation for specific natural hazards that impact the Town of Bozrah, with the effect of protecting people and property from loss associated with those hazards while adapting to the effects of climate change; and

WHEREAS, Southeastern Connecticut Council of Governments has developed and received conditional approval from the Federal Emergency Management Agency (FEMA) for its Hazard Mitigation and Climate Adaptation Plan Update under the requirements of 44 CFR 201.6; and

WHEREAS, adoption of this Plan will make the Town of Bozrah eligible for funding to alleviate the impacts of future hazards; now therefore be it

RESOLVED by the Board of Selectmen:

1. The Plan is hereby adopted as an official plan of the Town of Bozrah;
2. The respective officials identified in the mitigation strategy of the Plan are hereby directed to pursue implementation of the recommended actions assigned to them;
3. Future revisions and Plan maintenance required by 44 CFR 201.6 and FEMA are hereby adopted as a part of this resolution for a period of five (5) years from the date of this resolution.
4. An annual report on the progress of the implementation elements of the Plan shall be presented to the Board of Selectmen.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the Board of Selectmen of Bozrah, Connecticut

\_\_\_\_\_  
First Selectman

IN WITNESS WHEREOF, the undersigned has affixed his/her signature and the corporate seal of the Town of Bozrah this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Town Clerk

## **Ordinance 2023-1**

**Now therefore be it ORDAINED by the electors of the Town of Bozrah at a duly warned Town Meeting concluding on \_\_\_\_\_, The Town of Bozrah hereby repeals previous ordinance 1999-1 and enacts the following ordinance in its place:**

### **TOWN OF BOZRAH DRIVEWAY ORDINANCE**

#### **PURPOSE:**

It is the purpose of this ordinance to regulate driveways in order to provide safe and structurally adequate access to properties from public roads.

#### **PROCEDURE:**

No person shall construct a new driveway or relocate an existing driveway leading to a town road without first obtaining a permit from the Public Works Director.

No building permit may be issued until a driveway permit has been issued.

No certificate of occupancy may be issued until the Public Works Director issues a final approval of the driveway installation.

Application shall be made to the Public Works Director, on a form provided by the Public Works Director, and must include a scaled plan showing proposed dimensions and location of the driveway including lot, road right-of-way and existing pavement boundaries and grades.

In order to adequately evaluate the proposed drive, additional information may be required by the Public Works Director.

The application shall include a permit fee of fifty (50) dollars, and a minimum bank passbook bond or check of two thousand five hundred (2,500) dollars from a local bank. Bond requirements may exceed the minimum and be in a different form such as surety

bond, as required by Town of Bozrah Planning and Zoning Commission or Inland, Wetlands and Conservation Commissions. That the fee schedule associated with this Ordinance may be revised periodically by the Board of Selectmen, which update/ notification shall be made in the Minutes and Town Website.

**STANDARDS:**

All driveways shall be constructed to the following minimum standards:

1. In no case shall a driveway grade exceed 3% in the first thirty (30) feet extending in from a town road.
2. Any portion of a driveway which has a grade of 10% or more shall be paved.
3. No portion of a driveway shall have a slope greater than 15% at any point.
4. Driveways shall have a paved apron for a minimum of fifteen (15) feet from the edge of pavement of a town road.
5. All driveways shall be a minimum of twelve (12) feet in width.
  - A) At the edge of the pavement of a town road the driveway apron shall measure six (6) feet wider than the drive.
  - B) The difference between driveway width and at edge of pavement width is to be divided equally on each side of the drive at the road edge.
  - C) After five (5) feet from this edge of pavement the drive shall neck down to its twelve (12) foot width.
  - D) Other configurations may be approved by the Public Works Director due to site characteristics.
6. All driveways shall be cleared of all obstructions to a minimum height of fourteen (14) feet for residences and sixteen (16) feet for all others, by twenty-two (22) feet wide.
7. Driveway cross section shall consist of a compacted eight (8) inch base of bank run gravel.
8. Required paved areas shall have a finish course of a minimum of two (2) inches of class 2 bituminous concrete, or other approved surface.
9. A minimum clear site distance of two hundred seventy-five (275) feet shall be provided at the intersection of a driveway and the road.



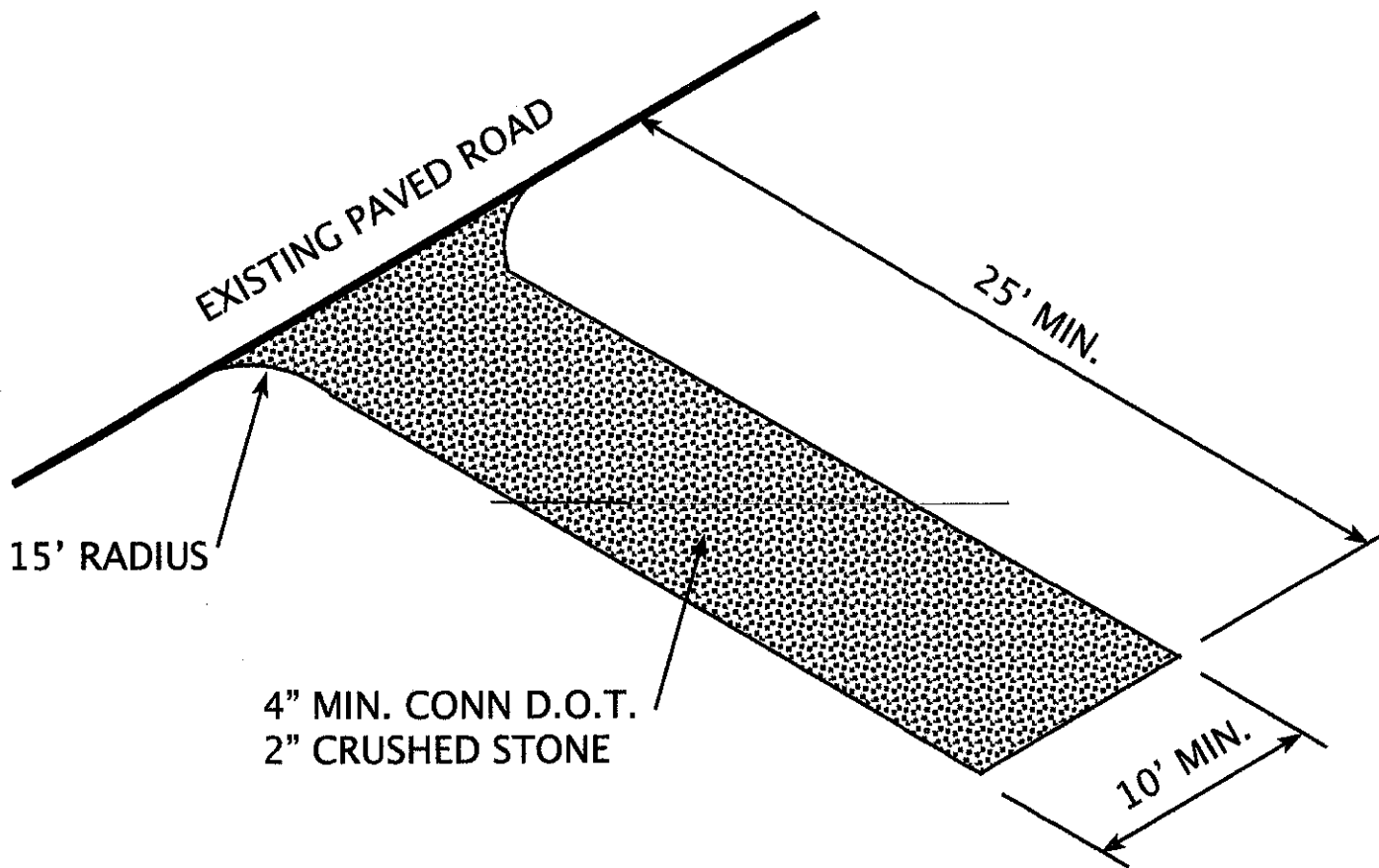
10. Driveways shall be designed to address storm water flows to the satisfaction of the approving authorities.
11. New driveways shall have an anti-tracking pad installed and maintained during construction until the driveway apron is installed.
  - A) The anti-tracking pad shall be a minimum of ten (10) feet wide and start at the edge of the paved road and extend into the lot twenty-five (25) feet minimum.
  - B) Anti-tracking pads shall consist of two (2) inch crushed stone a minimum of four (4) inches thick.
12. The Public Works Director may waive or modify one or more of the standards when it is determined that other construction standards or techniques would provide better conditions due to a site's unique physical characteristics. No condition of approval or other requirement of the Town's Planning & Zoning Commission, Inland Wetlands and Conservation Commission or Building Codes may be waived.
13. Reference schematic details:
  - A) Anti-Tracking Pad Detail
  - B) Typical Driveway Detail
  - C) Driveway Grade Detail and Driveway Clearance Detail

This Ordinance shall take effect fifteen (15) days after publication in accordance with the Connecticut General Statutes.

Publication Date: \_\_\_\_\_

Dated at Bozrah, Connecticut this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Town Clerk \_\_\_\_\_

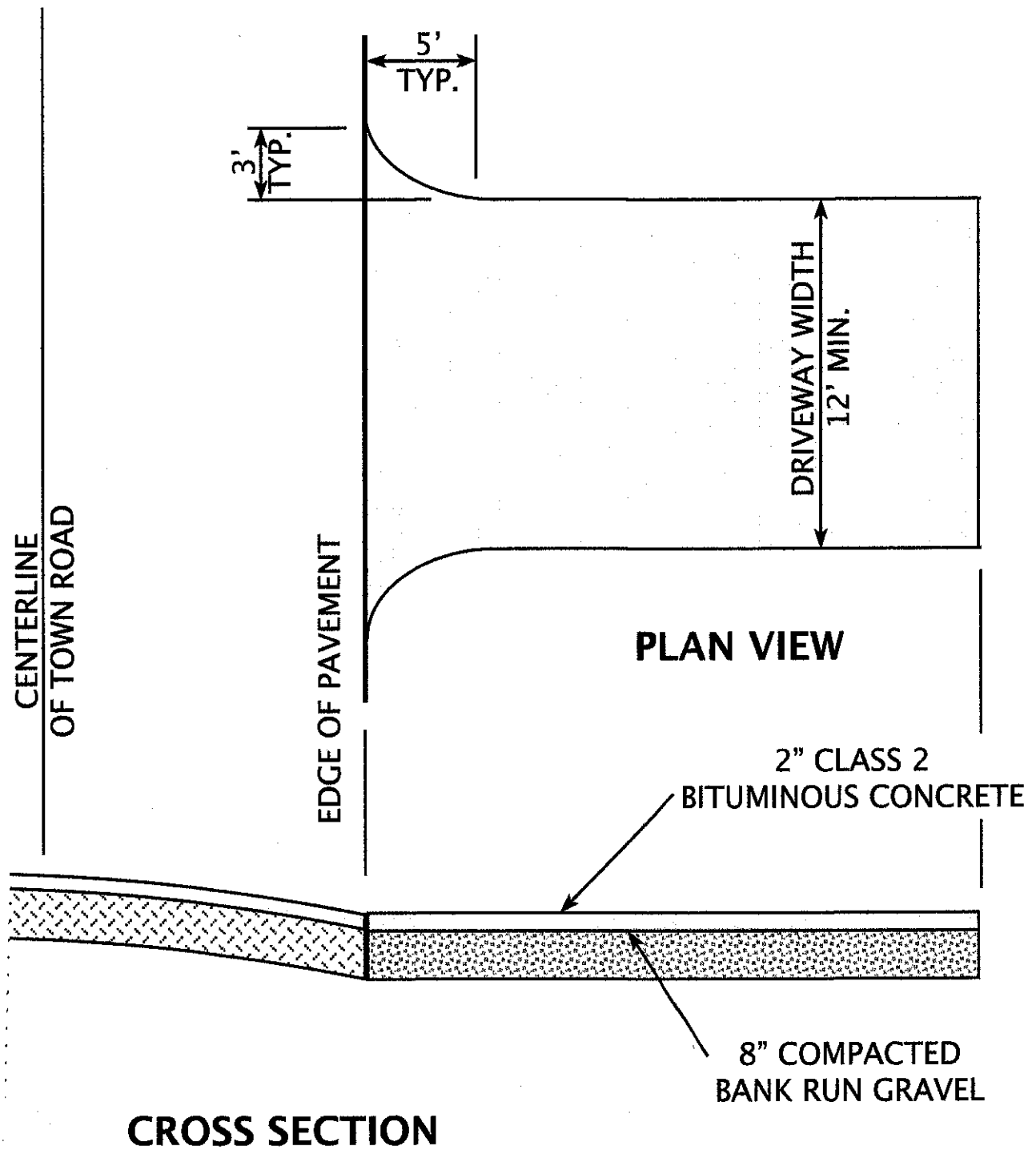


# Exhibit "A" ~ ANTI-TRACKING PAD DETAIL

NOT TO SCALE

Town of Bozrah, CT

02/14/2023

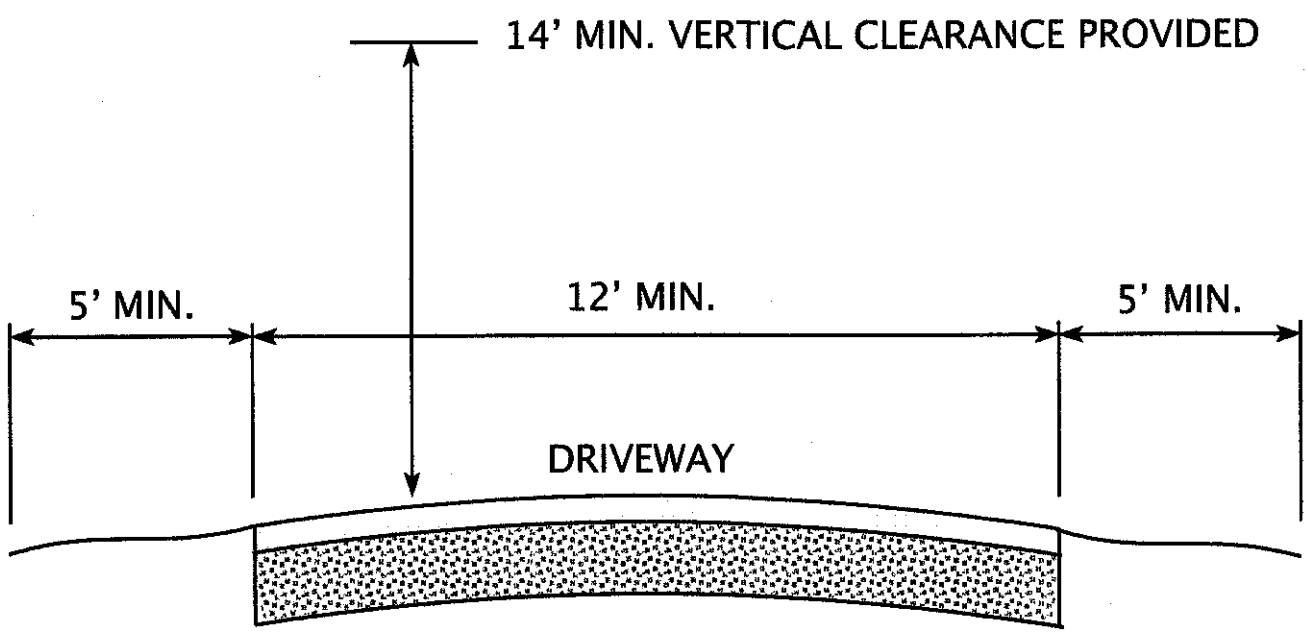
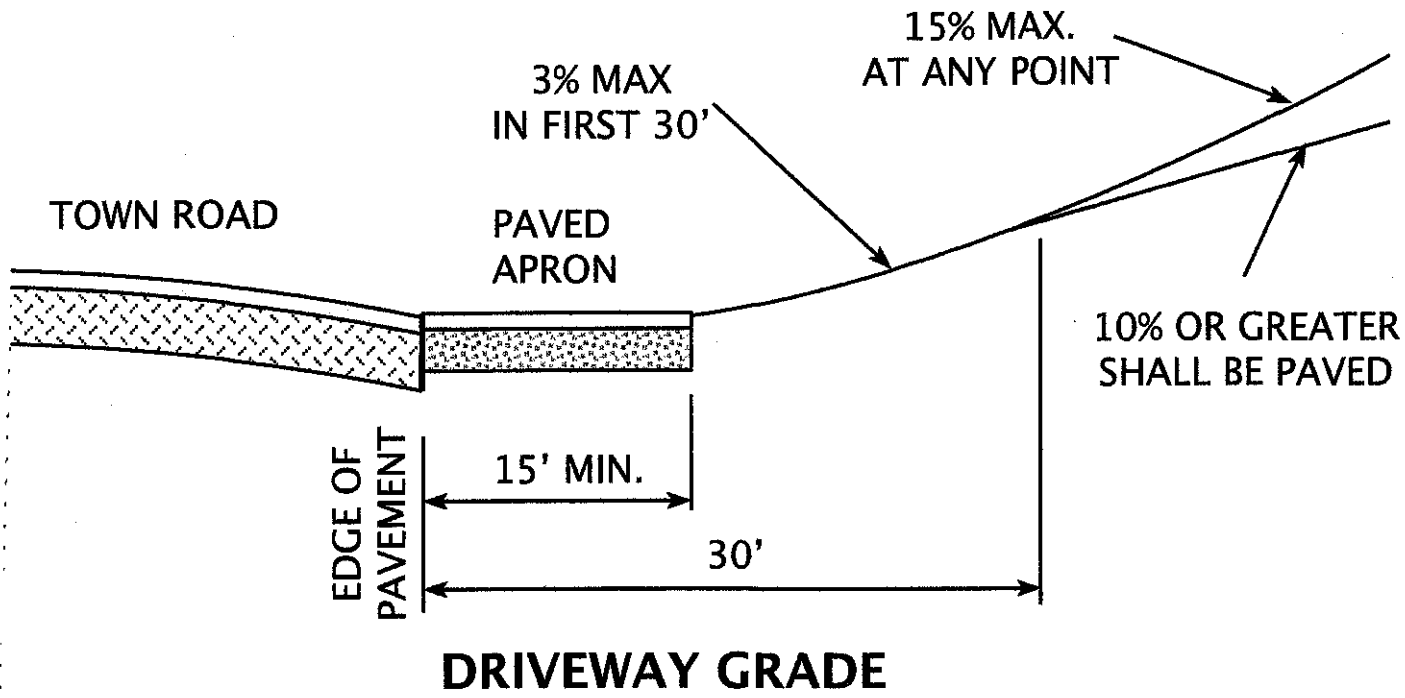


**Exhibit "B" ~ TYPICAL DRIVEWAY DETAIL**

NOT TO SCALE

**Town of Bozrah, CT**

02/14/2023



**DRIVEWAY CLEARANCES**

**Exhibit "C" ~ TYPICAL DRIVEWAY DETAIL**

NOT TO SCALE

**Town of Bozrah, CT**

02/14/2023

**TOWN OF BOZRAH**

**DRIVEWAY & DRIVEWAY APRON PERMIT APPLICATION FORM**

DATE: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

APPLICANT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

OWNER NAME (IF DIFFERENT THAN APPLICANT NAME): \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

PAVING CONTRACTOR: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ASSESSOR'S MAP: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

DESCRIPTION OF DRIVEWAY WORK:

( ) CONSTRUCTION ( ) RECONSTRUCTION ( ) DRAINAGE ( ) CATCH BASIN

OTHER \_\_\_\_\_

I understand and agree to comply with and abide by the above terms and conditions.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

IWWC APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

ZONING APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

APRON LOCATION APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

APRON LOCATION APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

FEE PAID: \$ \_\_\_\_\_

BOND RECEIVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BOND RELEASED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

BOND AMOUNT: \$ \_\_\_\_\_ BOND TYPE: ( ) CASH ( ) CHECK (NO. \_\_\_\_\_)

( ) SURETY

Sketch to be used as an example only. Applies to new construction, residential only.

**TOWN OF BOZRAH**  
**PLANNING AND ZONING BOND**

DATE: \_\_\_\_\_ DATE RECEIVED: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ASSESSOR'S MAP: \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

\$500 BOND PAID BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

BOND TO BE RETURNED TO: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

WHEN WORK IS COMPLETED, YOU MUST CONTACT THE BUILDING AND LAND USE DEPARTMENT WITHIN SIX (6) MONTHS FOR RELEASE OF BOND, OR THE BOND WILL BE FORFEITED.

---

TO BE COMPLETED BY THE ZONING AGENT:

BOND IS TO COVER THE FOLLOWING WORK: \_\_\_\_\_

BOND AMOUNT: \$ \_\_\_\_\_

BOND IS TO BE RETAINED UNTIL: \_\_\_\_\_

---

AGENTS APPROVAL FOR RELEASE:

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

AMOUNT: \$ \_\_\_\_\_



TOWN OF BOZRAH  
1 RIVER ROAD, BOZRAH,  
CT 06334  
860-889-2689

**DRIVEWAY PERMIT**

DATE: \_\_\_\_\_ MAP/BLOCK/LOT# \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

Driveway shall be constructed in accordance with the requirements of the Town of Bozrah Driveway Ordinance and subject to the following additional provisions:

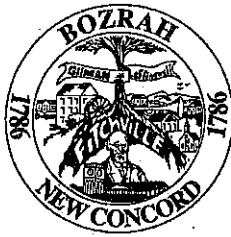
1. Must not interfere with the existing drainage, movement of traffic, or snow removal.
2. Must not permit the runoff of water to create a nuisance to the town and/or adjoining properties. Must confine the surface water to the gutter areas and permit free flow of the water in the waterways.
3. Must be stabilized to prevent erosion on to town property and/or adjoining properties.
4. Where existing excavations, fills, trees, other growths, stones, walls, or fences within the town's right-of-way that may present obstacles to the safe access or egress to the property, such obstacles shall be removed at the owner's expense.
5. Disturbed areas within the town's right-of-way shall be repaired by the owner.
6. The owner shall be responsible for all claims of damage resulting from the construction.

AGREED: \_\_\_\_\_, APPLICANT

PUBLIC WORKS DIRECTOR:

PERMIT APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_

INSTALLATION APPROVED: \_\_\_\_\_ DATE: \_\_\_\_\_



**OFFICE OF THE FIRST SELECTMAN  
TOWN OF BOZRAH**

TOWN HALL  
1 RIVER ROAD  
BOZRAH, CT. 06334

Telephone: 860-889-2689 • Fax: 860-887-5449  
e-mail: [Firstselectman@bozrahct.org](mailto:Firstselectman@bozrahct.org)

**DEPARTMENT OF PUBLIC WORKS**  
**MAILBOX/PROPERTY DAMAGE REPLACEMENT POLICY**

**SITUATION:** The Bozrah Department of Public Works is charged with maintaining the roadways within town limits to a safe and passable condition utilizing conventionally accepted means, some of which involve ice and snow conditions.

Occasionally mailboxes or other erected privately owned structures, which are along a town roadway, become dislodged, damaged or completely destroyed by plowed snow, slush or ice debris from that plowing activity.

**POLICY:** Mailboxes, light poles, or other similarly erected structures by private persons will only be replaced if it is actually struck by the snowplow. Thrown or sprayed snow, slush, or ice debris causing damage will not be construed as "actually struck".

For those incidences when a plow directly strikes any of the aforementioned items, the Town will replace:

- 1) **Mailboxes:** with a standard post and standard mailbox utilizing DPW personnel as soon as practicable after such reported incident
- 2) **Other Personal Property:** replacement and installation by DPW personnel unless such installation requires specialty services to do so, for which, the Town will coordinate with that effort.

The First Selectman and DPW Foreman will work closely with the aggrieved party to amicably resolve such matters within the limits of this policy or insurance claim that may be filed.

**THIS POLICY BECOMES EFFECTIVE IMMEDIATELY AS OF THE BOARD OF SELECTMEN REGULAR MEETING HELD ON FEBRUARY 21, 2023**



**TOWN OF BOZRAH**  
TOWN HALL  
1 RIVER ROAD  
BOZRAH, CONNECTICUT 06334

**PUBLIC HEARING #1**  
**Town of Bozrah Water Pollution Control Authority**

Per Regulations of the Bozrah WPCA this is to notify all interested parties of a Public Hearing to be held at **Fields Memorial School**, 8 Bozrah Street Extension on **Wednesday February 22, 2023 at 7:00 PM** for the topic of the proposed rate increase from 9.51/CCF to 11.51/CCF (Calculated Cubic Feet) to align with rate increases incurred to the Bozrah WPCA by Norwich Public Utilities, as recommended and approved at the Quarterly Meeting of the Bozrah WPCA on December 13, 2022.

Glenn S. Pianka  
Bozrah WPCA Chairman

**PUBLIC HEARING #2**  
**2022 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Title: Boiler Replacement at the Bozrah Volunteer Fire Company Station**

Per the requirements of this grant funding opportunity this is to notify all interested parties of a Public Hearing to be held at **Fields Memorial School**, 8 Bozrah Street Extension on **Wednesday February 22, 2023 at 7:15 PM** for the purpose of commentary and requested endorsement of those qualified electors of the Town of Bozrah to authorize the **Bozrah Volunteer Fire Department** and its duly authorized agent(s) to apply for \$150,000 in grant funding. Grant Application documents are available upon request to the Assistant Town Clerk at [townclerk@Bozrahct.org](mailto:townclerk@Bozrahct.org).

Glenn S. Pianka  
First Selectman

**TOWN MEETING**

The electors of the Town of Bozrah and those entitled to vote at a Town Meeting are hereby warned and notified of a Town Meeting to be held at **Fields Memorial School** at 8 Bozrah Street Extension on **Wednesday February 22, 2023 at 7:30 PM**. The agenda is as follows:

**AGENDA**

- 1) Approve corrected Town Meeting minutes of April 20, 2022
- 2) Approve Town Meeting minutes of July 20, 2022
- 3) Approve Town Meeting minutes of September 14, 2022

- 4) To approve the expenditure of **American Rescue Plan Act (ARPA)** funds received in the amount of \$416,200 as approved/recommended by the Board of Selectmen **Special Meeting of January 10, 2023 (See minutes for detailed breakdown)**

Dated at Bozrah, Connecticut this 14<sup>th</sup> day of February, 2023 by:

Board of Selectmen:

Glenn S. Pianka

William E. Ballinger

Jeremy Tarasevich

AN ORDINANCE ESTABLISHING THE BOZRAH VOLUNTEER FIREFIGHTERS'  
PROPERTY TAX ABATEMENT PROGRAM  
AND  
REVOKING THE 2020 ORDINANCE ESTABLISHING A VOLUNTEER FIREFIGHTERS  
PROPERTY TAX ABATEMENT ORDINANCE FOR THE TOWN OF BOZRAH

BE IT ORDAINED by the electors of the Town of Bozrah ("Town") at a duly warned Town Meeting to be held on the \_\_\_ day of \_\_\_\_\_, 202\_\_:

WHEREAS, the Town is served by a volunteer firefighting company, the Bozrah Volunteer Fire Company Inc. ("Fire Company"); and

WHEREAS, the Fire Company is served by dedicated and loyal volunteers who selflessly provide their personal services and time to train and maintain their preparedness to provide competent and prompt firefighting and Emergency Medical services within the Town; and

WHEREAS, the volunteer firefighters expend substantial amounts of personal time, resources and funds to maintain their individual qualifications; and

WHEREAS, the federal Fair Labor Standards Act of 1938, as amended, 29 U.S.C. § 201-219, permits payments for reimbursement of expenses, reasonable benefits and nominal fees to volunteers without impairing their status as volunteers; and

WHEREAS, Conn. Gen. Stat §12-81w was amended effective July 1, 2021 to increase the maximum property tax abatement available to volunteer firefighters; and

WHEREAS, the Town's Board of Selectmen has recommended the adoption of an ordinance adopting a new volunteer firefighters' property tax abatement program and rescinding the 2020 ordinance providing a volunteer firefighters' tax abatement (the "2020 Ordinance"), and

WHEREAS, the Town, through Town Meeting, desires to revoke the 2020 ordinance and replace it with this Ordinance, which provides continuing property tax abatement to qualifying volunteer firefighters in recognition of their loyal and dedicated service.

NOW, THEREFORE, BE IT ORDAINED by Town Meeting of the Town of Bozrah that:

Articles 1 -5 set forth below are adopted as the rules and regulations of the Bozrah Volunteer Firefighters' Property Tax Abatement Program (the "Program").

Article 1. Eligibility: Town residents who are active or retired members of the Fire Department shall be eligible for up to one hundred percent (100%) of the maximum property tax abatement each year as set forth in Conn. Gen. Stat. § 12-81w as amended from time to time (the "Maximum Abatement").

**DRAFT**

Article 2. Active Member: An active member of the Fire Company shall be a member who meets the Active Member requirements set forth in the Fire Company by-laws and Standard Operating Guidelines ("Active Member"). These requirements include responding to a certain number of emergencies, training sessions and meetings. Active Members shall be entitled to a tax abatement equaling fifty percent (50%) of the Maximum Abatement.

Article 3. Certifications: An Active Member, who is certified by the State of Connecticut at or above Fire Fighter I, Emergency Medical Responder, Hazmat Awareness, or Fire Police, shall receive twenty five percent (25%) of the Maximum Abatement for each certification, with a maximum of two (2) certifications for a total of fifty percent (50%) of the Maximum Abatement. This will entitle an Active Member to a tax abatement of one hundred percent (100%) of the Maximum Abatement. The participant must meet the Active Member requirement before receiving any certification credits.

Article 4. Retired Members: A Retired member of the Bozrah Volunteer Fire Company are considered members that do not actively participate in the delivery of emergency services and are defined by the Company Bylaws and Standard Operating Guidelines as either a Club or Life Club member. Retired members shall be eligible to receive a property tax abatement to the highest level of certification achieved during their years of service. Retired members must meet the following requirements:

1. Completed a minimum of 25 years of volunteer service as an active member with the Bozrah Volunteer Fire Company.
2. Be a Club or Life Club member in good standing as defined within the Company Bylaws and Standard Operating Guidelines.
3. Be a minimum of sixty (60) years of age.
4. Submit a Retired Firefighter Tax Abatement Program Form to the Bozrah Volunteer Fire Company stating that they wish to receive the property tax abatement.

**DRAFT**

Article 5. Reporting: The Fire Chief shall certify and submit a notarized list of eligible members, as well as the level of tax abatement, to the Tax Collector by March 1st to be eligible for a tax abatement for the following fiscal year.

Article 6. Limitations: This Ordinance shall only be applicable to residential and personally owned property. Commercial and investment property not occupied by an Active Member shall not be covered by this Ordinance.

This Ordinance shall not be construed to imply that if an eligible member has less tax liability than their permitted amount of tax abatement that they are entitled to receive any additional funds from the Town of Bozrah under this ordinance. In a household with two participating members the maximum tax abatement shall be two hundred percent (200%) of the Maximum Abatement. In this instance, if the eligible members have less tax liability than their permitted

amount of tax abatement, they will not receive any additional funds from the Town of Bozrah under this ordinance.

This Ordinance shall have no effect on other Ordinances and Special Acts referring to the retirement system for employees of the Town of Bozrah.

**DRAFT**

# Dime Bank

February 17, 2023

Mr. Glenn Pianka, First Selectman  
Town of Bozrah  
1 River Road  
Bozrah, CT 06334

Sent via email to: [FirstSelectman@bozrahct.org](mailto:FirstSelectman@bozrahct.org)

Re: Proposal Letter for Tax-Exempt General Obligation Financing

Dear Mr. Pianka:

This letter will serve to summarize the terms under which Dime Bank ("Dime") will consider providing a Series of General Obligation Notes/Bonds ("Notes") to the Town of Bozrah ("Town") for the purpose of purchasing a new vehicle. The contents of this letter are for discussion purposes only and this letter should not be considered a commitment to provide financing. A commitment can only be issued upon completion of all necessary underwriting by Dime and approval by the appropriate committees at Dime. While the Town's attorney and advisors may choose to document this transaction as a bond, Dime will treat it as a loan.

Dime is willing to consider providing financing under the following proposed terms and conditions:

**Amount:** Up to Two Hundred Thousand and 00/100 Dollars (\$200,000.00)

**Type:** The Town's obligation shall be a Single Bond or Series of General Obligation Bonds, which shall be a General Obligation of the Town and the full faith and credit of the Town shall be irrevocably pledged to the prompt payment of principal and interest.

**Interest Rate: 5 Year Fixed Rate: 4.00%**

The interest rate shall be held for 30 days from the date of this letter.

Interest expense shall be calculated on a 30/360 basis.

**Repayment:** The Town shall make bi-annual payments of principal and interest. Principal payments shall be in equal installments sufficient to retire the debt over the 5 year term.

**Fees:** Dime's fees would be waived. The Town will be responsible for the first \$1,000 in legal costs incurred by Dime in reviewing and documenting the transaction.

**Legal and Tax**

**Opinion:** Legal counsel for the Town will be required to issue an opinion letter and provide such other evidence to be satisfactory to Dime and its legal counsel as to status, due authorization, existence of litigation or claims against Town, validity and binding effect of note documents and other instruments relating to the subject financing transaction, and such other matters as Dime may reasonably require. Opinion Letter shall reference the Federal Tax exempt status of the interest payments to be made to Dime.

**Prepayment**

**Penalty:** The Town may pre-pay the Notes at any time without penalty.

**Financial**

**Statements:** Dime will receive annually, upon their completion, audited financial statements of the Town. Town will additionally provide supporting or interim financial statements to Dime upon request.

**Default Rate:** In the event of any default, the interest rate will increase by two percentage points (2.00%) during the term of the default.

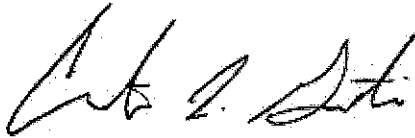
If the terms and conditions set forth above are acceptable to you please sign and date this letter where indicated below and return the original copy to me no later than February 15, along with:

- > 6/30/21 Audit
- > 6/30/22 Audit
- > Invoice or Purchase Order for the equipment being purchased.

If you have any questions or require any additional information please feel free to contact me. My direct phone number is (860) 859-5954.

If any part of the proposed structure does not meet your needs, please let us know and we would be happy to work with you to accommodate a different structure for this transaction. I appreciate the opportunity to provide this proposal and look forward to the opportunity to work with you.

Regards,



Christopher J. Gauthier  
Vice President  
Dime Bank

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2023

**Town of Bozrah**

By: \_\_\_\_\_



Glenn S. Pianka  
First Selectman, Town of Bozrah  
1 River Rd.  
Bozrah, CT 06334

2/17/2023

Thank you for your partnership with SERAC to ensure the Opioid Settlement Funds in the amount of \$5000 are used the most effective ways. These dollars will help to bridge the gap between prevention, intervention, and recovery for residents in Bozrah.

With this funding, SERAC will provide the following:

- Media campaigns to prevent opioid use (similar to the FDA's "Real Cost" campaign to prevent youth from misusing tobacco).
- Evidence-based prevention programs in schools.
- Medical provider education and outreach regarding best prescribing practices for opioids consistent with the 2016 CDC guidelines, including providers at hospitals.
- Community drug disposal programs and awareness around drug take back days.
- Training for first responders to participate in prearrest diversion programs, post-overdose response teams, or similar strategies that connect at-risk individuals to behavioral health services and supports.

Thank you again for your partnership in making our communities a safer place for residents and families in eastern CT.

Sincerely,

Angela Rae Duhaime  
Interim Executive Director  
Southeastern Regional Action Council Inc.  
228 W. Town St.  
Norwich, CT 06360