

Maples Farm Park Commission

Maples Farm Homestead

February 1, 2023

5:30 PM

MINUTES

- 1) **Call To Order/Attendance:** Meeting called to order at 5:42 PM by Miria Gray
Gray, Addabbo, Bitgood and Pianka in attendance ABSENT: Lathrop
- 2) **Public Comment:** None
- 3) **Review and Approve Minutes of November 16, 2022:**
TABLED due insufficient members from that meeting to vote
Review and Approve Minutes of January 4, 2023, 2023:
TABLED due to insufficient members from that meeting to vote
- 4) **Review Applications:**
 - Review Updates to pricing for 2023: Attachment #1 DRAFT** proposal for fees increase presented by Miria Gray. This is a work product in concert with Debra White-Palmer
 - Potato and Corn Festival** August 12 and 13, 2023 -No action taken due to impending rental fees increase
 - Mother's Day Market**-May 13
- 5) **Pavilion Update:** Ceiling installation and electrical to be completed in Spring
- 6) **Farmers Market Committee Report:** Pianka requested clarification and net results for Farmers Market, Spring Market/Mother's Day Market and Holiday Market to be better prepared for upcoming FY 23/24 budget preparation. Miria will assist on that request.
- 7) **Homestead and Park Status:** Pianka noted the following items:
 - Storage shed needs to be cleaned out/organized
 - Flagpole was inoperable and was fixed by DPW
 - Security camera is still not operating although the internet connection has been reestablished
 - Garbage house will be built and sited by DPW in the next few months
- 8) **Public Comment:** None
- 9) **Such Other Business:** None
- 10) **Adjournment:** 6:15 PM

Submitted for the Commission,
Glenn S. Pianka, Recording Secretary

EVENT SIZE AND PRICING GUIDE

Client estimates that the following number of guests will attend the Event. Please note the Homestead cannot accommodate any more than 49 Guests. The rental fee for the Homestead and Park is based on the number of requested date(s), estimated number of guests, and fee structure for the event.

Estimated Guest Count

1 to 49 Guests (Homestead Only) - \$150/day

1 to 49 Guests (Homestead and Park) - \$350/day

----- Park Only-----

1 to 49 Guests - \$200/day

50 to 100 Guests - \$200/day (Bozrah Resident \$150/day)

101-200 Guests - \$250/day (Bozrah Residents \$150/day)

201+ Guests - \$300/day (Bozrah Residents \$150/day)

Park - Guests (any number) with Ticket Sales (For Profit) \$500 per day plus Insurance

Park - Guests (any number) with Ticket Sales (Non-Profit) \$250 per day plus Insurance.

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RULES AND REGULATIONS FOR FACILITY RENTALS

Violation of any of these Rules and Regulations may result in Homestead's cancellation of the booking, revocation of the Agreement at the discretion of Homestead, and forfeiture of deposits and fees paid.

1. Dates are finalized only with the complete rental Agreement signed by Homestead and receipt of the rental payment and security deposit.
2. All fees, deposits and records, including the certificate of insurance, the balance of the rental fee, are due 45 days in advance of your event (unless otherwise discussed with the committee). Failure to comply with this deadline may result in the cancellation of the event by Homestead, revocation of the Agreement, and forfeiture of all fees and deposits paid.
3. Alcohol must be handled by a bartender.
4. Renter must provide a designated clean-up and set-up crew/person
5. Renter must be present throughout the event, from set-up through clean-up. All youth events require adequate adult supervision throughout.
6. Events are not to exceed designated times. Hours stated on the Agreement include time for set-up and clean-up. Arranging for set-up and clean-up is Renter's responsibility. The contracted service providers are not permitted on the Homestead grounds until the start of the rental time, so please schedule accordingly. All events must conclude, and the facilities must be cleaned and vacated, by contracted ending time. Renter will be charged extra days for any additional time used by the renter or service providers. The overtime fee will be subtracted automatically from the security deposit. If the security fee is not sufficient, an additional invoice will be sent.
7. At the discretion of the Homestead, security or police officers may be required, and Renter will be required to assume the cost of those services.
8. The Homestead reserves the right to make any physical changes to the facilities or the grounds. In the event of inclement weather, the Homestead is not responsible for relocating the event, supplying heat lamps, or rain shelter, or providing alternative facilities.
9. Candles, flames or burning material of any kind are NOT allowed anywhere in the Homestead. Sterno is permissible for food use only.
12. No tape, adhesives, nails, screws, staples, tacks or pins are allowed in or on walls, woodworking, or furniture. All decorations must be removed after the event.
10. The Homestead is not responsible for any personal or professional articles or possessions that may be lost or stolen or damaged from Renter and/or Renter's guests, participants, or contracted service providers during their use of the facilities and/or grounds.
11. No pets or animals of any kind are allowed in the facility, except for service animals. All outdoor animals (other than dogs) must be approved by the Commission.
12. Amplified music outside the Center is not allowed after 10:00 PM. If excessive noise becomes a

problem, Renter's music will be terminated and the Homestead may terminate the event, revoke the Agreement, and require that Renter forfeit all fees and deposits paid.

13. No gambling is allowed.

14. No indecent or illegal conduct is allowed.

15. Charging admission, selling tickets, or solicitation of money in any manner is prohibited without express written permission of the Commission.

16. Adequate receptacles have been provided outside in the Homestead for trash. Renters are expected to responsibly utilize these receptacles to minimize waste generated by events.

17. Renters must remove any waste they produce at the end of the event.

18. At the request of the Homestead Commission the Renter must provide event insurance making the Town of Bozrah additionally insured.

19. Any changes to the times, dates, designated individuals, or other provisions of the Contract must be requested from and approved by Homestead Commission in writing.

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